



Richmond Primary School  
Taxi Assistance for Children in the Speech and Language  
Class  
Rules and Expectations

While enrolled in the Speech and Language Class students who are approved as eligible are provided with daily taxi transport. This transport is provided by DECD Transport and is administered by Suburban Taxis.

To ensure that the journey to and from school is safe for everyone it is expected that:

### **Behaviour**

- All children will follow instructions given by taxi drivers and teachers and adhere to taxi rules.
- Any child behaving in an inappropriate way will be given consequences appropriate to the severity of his/her action or behaviour
- If inappropriate behaviour continues, taxi services will be withdrawn for at least one day. Parents will be responsible for their child's transport to and from school during this time.

### **Responsibilities**

- An adult will be at home (or the prearranged destination) to supervise children during taxi pick up and drop off time.
- If no parent is home, the taxi driver will return the child to school and the parent will need to collect the student.
- If parents cannot be contacted the police will be notified.
- For any temporary changes to existing Transport Arrangements an ED039B form must be completed and returned to the school who will forward this on to DECD Transport Assistance.
- If a child is absent due to illness the **taxi company 84006240** (not the taxi driver) **and the school 82931863** must be contacted.
- If, in cases of an emergency, there is a necessary change to arrangements the **taxi company** (not the taxi driver) **and the school** must be contacted prior to 1.30pm.

NB: The Principal does not give permission for any adult other than a parent to collect a child unless the school has been notified by the parent in advance.

To retain this privilege please support your child to understand and follow the safety rules and sign the form to indicate that you are aware of your obligations.

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